



VACANCY

CAR PARK OPERATIVE

We have a requirement for a Car Park Operative responsible for facilitating the efficient operation of parking services on privately owned land you will receive comprehensive training for this position - the use of equipment, hand held computers, customer service and the BPA Code of Practice The successful applicant will possess a mature and confident manner with the ability to remain professional at all times

TYPICAL DUTIES

Issuing parking charge notices: Wardens are responsible for patrolling car parks to identify potential parking infringements and issue parking charge notices

Customer service: Wardens will often be responsible for dealing with enquires from the public, advising them on the parking conditions for the area and explaining why parking charge notices have been issued.

Reporting: identifying suspected abandoned vehicles, faulty or damaged equipment, signs or lines and reporting these to head office management is another important aspect of this role.

PERSONAL QUALITIES

The skills required by individuals in this job role include:
communication skills literacy and numeracy skills
problem solving skills, basic IT skills
customer service skills
organisational skills & conflict management skills

LOCATION

ARENA SHOPPING PARK COVENTRY – CV6 6LN

RATE OF PAY & WORKING HOURS

Hourly rate of pay: £12.00 per hour
Working days: Wednesday/Thursday/Friday/Saturday
Working hours: 10:00 am to 19:00 pm
20 days annual holiday (pro-rata)
Pension Scheme
Comprehensive Certification Training Provided
Full Uniform Provided